

**From:** [Steele, Rachel](#)  
**To:** [Guatelli-Steinberg, Debra](#); [Palazzo, Sarah](#)  
**Cc:** [Fredal, James](#); [Downing, Molly N.](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#); [Neff, Jennifer](#)  
**Subject:** Anthropology 3301  
**Date:** Monday, October 9, 2023 4:15:02 PM  
**Attachments:** [image001.png](#)  
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Good afternoon

On Tuesday, Sept. 19th, the Health and Wellbeing Theme Advisory Group and the Themes I Subcommittee of the ASC Curriculum Committee reviewed a course proposal for Anthropology 3301.

The reviewing faculty unanimously approved the request with four contingencies and three recommendations:

- i. **Contingency:** The reviewing faculty note that the course title in curriculum.osu.edu (“Modern Human Physical Variation”) and the course title on the syllabus (“Modern Human Diversity”) are not the same. The Subcommittee asks that the department change either the course title in curriculum.osu.edu or the course title on the syllabus so that they are aligned.
- ii. **Contingency:** The reviewing faculty ask that the department re-phrase the sentence in red text on pg.1 of the syllabus that reads “Anthropology 3301 Satisfies the Health and Well-Being General Education Theme”. Since this is a 3-credit hour course, it does not, in and of itself, fulfill the requirement for the GEN Theme: Health & Wellbeing. The subcommittee suggests that this be replaced with “This course is approved as a part of the GEN Theme: Health and Wellbeing category” or similar.
- iii. **Contingency:** The reviewing faculty ask that the department reproduce the goals and ELOs of the GEN Theme: Health and Wellbeing category (syllabus pgs. 1-2) exactly as they appear on the [Arts and Sciences Curriculum and Assessment Services website](#) without any additions. Should the department wish to add course-specific goals and/or ELOs, they should be listed under a separate heading so that the GEN goals and ELOs remain consistent across courses.
- iv. **Contingency:** The Arts and Sciences Curriculum Committee recently updated the list of required syllabus statements for all syllabi within the college to include a statement on religious accommodations. This new, required statement is a result of a directive by the Executive Vice President and Provost and [can be found here on the ASC Curriculum and Assessment Services website](#). The Subcommittee thanks you for adding this statement to your course syllabus.
- v. **Recommendation:** The reviewing faculty recommend that the department alter the Course Structure & Requirements section of the syllabus (pg.2), as the percentages of the final grade attached to each assignment do not add up to 100%.
- vi. **Recommendation:** The reviewing faculty recommend that the department remove the

reference to the departmental website on page 3 of the syllabus (<http://anthropology.osu.edu/news/coursenews.php>), as this site is no longer active.

- vii. *Recommendation*: The reviewing faculty note that there are two different Disability Services statements on pg. 5 of the syllabus (one appears at the top of the page in “all caps”; the second appears under the heading of “Disability Services” about halfway down the page). The reviewers suggest that the department replace both of these statements with the **most** recent version of the Student Life Disability Services Statement, which was updated to reflect the university’s new COVID-19 policies in August 2023. The updated statement can be found in an easy-to-copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#).

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via curriculum.osu.edu before a course can move forward in the approval process. *Recommendations* (in italics above) should be implemented when the course is next taught. I will return Anthropology 3301 to the department queue via curriculum.osu.edu in order to address the reviewing faculty’s requests.

Should you have any questions about the feedback of the reviewing faculty, please feel free to contact Jim Fredal, Molly Downing, (faculty Chairs of the Themes I Subcommittee and the H&W TAG [respectively]; cc’d on this e-mail), or me.

Best,  
Rachel



**Rachel Steele, MA**

(Pronouns: she/her/hers / Honorific: Ms.)

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